

***NORTH STAR SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MINUTES OF REGULAR BOARD MEETING
SEPTEMBER 12, 2017***

A Regular Meeting of the North Star Board of School Directors was held in the Library at North Star Central Elementary on Tuesday, September 12, 2017 at 7:00 PM.

The meeting was called to order by Board President, Mr. B. Wayne Lohr, with the following additional board members present: Mr. Marty Blough, Mr. Bernie Carlson, Mrs. Colleen DeLuca, Mr. Chad Kaltenbaugh, Mr. Michael Revak, Mrs. Carol Shaulis, Mrs. Gina Wiedenhoft

Total members present: 8

Members absent: 1 – Mrs. Cindy West – family illness

OTHERS ATTENDING... Mr. Louis Lepley, Superintendent; Mr. Brandon Studer, Business Manager; Mrs. Renee Lepley, Elementary Principal; Mrs. Cheryl Slade, Middle School Principal; Mr. Thad Kiesnowski, High School Principal; Mr. Dan Rullo, School Solicitor; Mr. Michael Barbera, School Solicitor; Mr. Terry Ohler, Maintenance Supervisor; Mrs. Nancy Wojnarowski, Assistant Business Manager; Christopher Koontz, Student School Board Representative; Mrs. Diana Duvall, Board and Superintendent's Secretary.

VISITORS... Mr. Matthew Toth, Somerset Daily American
Mr. Vince Szczur, HS Teacher
Mr. Braden Heider

Mrs. Duvall called the Roll and Mr. Lohr led the group in the Pledge of Allegiance to the Flag.

AGENDA ADOPTED... On a motion by Mr. Revak, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board adopted the evening's Agenda, as amended.

MINUTES... On a motion by Mrs. DeLuca, seconded by Mr. Revak and carried by unanimous voice vote, the Board approved the Minutes from the Regular Board Meeting of August 8, 2017.

TREASURER'S REPORT... On a motion by Mrs. DeLuca, seconded by Mrs. Wiedenhoft and carried by unanimous voice vote, the Board approved the Treasurer's Report for the month ending August 31, 2017.

AGENDA REVISED... Mrs. Shaulis requested that a personnel matter be added to the agenda, and a motion was made by Mr. Revak, seconded by Mrs. Shaulis and carried by unanimous voice vote to approve the revised Agenda.

PAYMENT OF BILLS... On a motion by Mrs. DeLuca, seconded by Mrs. Shaulis and carried by unanimous voice vote, the Board approved payment of all General, Cafeteria, and Federal Fund bills, as attached to these Minutes.

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PUBLIC COMMENT... Mr. Braden Heider addressed the Board about the recent increase in the Behind-the-Wheel component of the driver’s education program. He thought the increase from \$20 to \$150 was too dramatic and the information about the increase should have been provided to parents in a different manner than by student notification.

The Board explained that budget concerns were the reason for the increase for BTW instruction. The high school principal explained that the classroom portion of driver’s education is mandatory, but the BTW component is not. The Board felt that continuing to offer BTW at \$150 was still more economical for parents than having to go through a private driving school. Students in the driver’s education classroom were given the information about the change in the BTW program. The Board voted to increase the cost of BTW instruction at their Regular Meeting on June 6, 2017.

2018 PSBA ELECTION OF OFFICERS... On a motion by Mrs. DeLuca, seconded by Mr. Revak and carried by unanimous voice vote, the Board selected the following candidates for elected positions in PSBA for 2018. Mrs. Duvall will cast the official vote online per PSBA instructions.

President Elect	David Hutchinson
Vice President	Eric Wolfgang
Treasurer	Mike Gossert
Central at Large	Clythera Hornung
PSBA Insurance Trust Trustee	Michael Faccinetto

2017-2018 STUDENT SCHOOL BOARD REPRESENTATIVE... The Board welcomed Christopher Koontz to the meeting as the new student representative for the 2017-2018 school year. Christopher is a Junior at North Star High School.

TEACHER OF THE MONTH... Mr. Vince Szczur was selected as the September 2017 Teacher of the Month. Mr. Szczur teaches Science at NS High School.

CONSENT AGENDA... On a motion by Mrs. Wiedenhoft seconded by Mrs. Shaulis and carried by unanimous voice vote, the Board approved the following Consent Agenda:

1. STAFF TRIPS AND CONFERENCES: (Education/Policy)						
<i>No.</i>	<i>Name</i>	<i>Conference/Workshop Title</i>	<i>Location</i>	<i>Date(s)</i>	<i>Cost Estimate</i>	<i>Funding Source</i>
1.	O. Ragno (1)	DIBELS Math Data Interpretation	PATTAN Pittsburgh	10/5/17	\$97.46	GF
2.	R. Lepley (2)	MTSS Math Cohort	PaTTAN Pittsburgh	9/26-28/17	\$602.70	MTSS Stipend
3.	T. Custer (1)				\$962.14	
4.	A. Fausey (1)				\$962.14	
5.	M. Fulmer (2)				\$720.14	
6.	H. Komula (1)				\$962.14	
7.	O. Ragno (2)				\$602.50	
8.	T. Rosa (1)				\$962.14	
9.	S. St. Clair (3)				\$268.60	
10.	N. Thomas (1)				\$962.14	
11.	C. Lohr (1)				LSS and MDS Networking Consortium	

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12.	C. Lohr (2)	Autistic Support Network	IU8 Johnstown	10/11/17	\$537.62	Staff Dev
13.	M. Weimer (2)			11/29/17 1/31/18 3/7/18	\$565.86	
14.	L. Lepley (1)	Leadership – Part 2	Gettysburg	9/19-22/17	\$1,544.78	GF
15.	C. Weir (1)	Practical Strategies to Address the Challenges of Today's School Nurse.	Pittsburgh	11/27/17	\$315.91	GF
16.	K. Pelesky (1)	Ethical Principles for Mental Health Professionals	Somerset DBHS	12/1/17	\$10.00	GF
17.	M. Balsley (1)	Gifted Boot Camp 2017-2018	Richland IU8	9/13-14/17	\$277.10	Act 48

2. STUDENT TRIPS: (Education/Policy)

No.	Teacher/Requestor	Student/Group	Destination/Purpose	Date(s)	Estimated Cost	Funding Source
1.	Wilt, Adams, E. Boyd, Z. Vena, Blackner	8 th Grade	SCTC – Career Expo	10/18/17	\$171.54	GF

3. TEACHER SUBSTITUTES: (Personnel/Grievance)

No.	Name	Certification
1.	Mrs. Kathy Shaffer	Mid-Level Citiz. Ed 6-9; 62-Elementary K-6
2.	Mr. Robert Lamkin	Social Studies
3.	Ms. Samantha Smith	IU8

4. SUPPORT SUBSTITUTES: (Personnel/Grievance)

No.	Name	Area
1.	None at this time	

5. BUS/VAN DRIVERS: (Personnel/Grievance)

No.	Driver	Vendor
1.	Mr. Ronald Snyder (Reaffirm)	Rose Perigo
2.	Ms. Lucinda Miller (Reaffirm)	Griffith Transportation
3.	Mr. David Holliday	Griffith Transportation

6. SALARY INCREMENTS/ADJUSTMENTS: (Personnel/Grievance)

	Teacher	Amount	Incentive	Effective
1.	Ms. Renee Saylor	\$600.00	Two blocks of 6 credits of continuing education through Slippery Rock University	8/25/2017
2.	Mrs. Sarah Vena	\$300.00	One block of 6 credits of continuing education through Edinboro University	8/28/2017
		\$1,000.00	Salary adjustment for earning a Master's Degree through Edinboro University	8/28/2017

7. STUDENT SERVICE AGREEMENTS for 2017-2018: (Education and Policy)

No.	Agency	Service	Cost
1.	Somerset Area School District	Emotional Support Classroom Services	\$101 per day
2.	Nulton Diagnostic & Treatment Center	Child/Adolescent Partial Hospitalization	\$55 per day for students with insurance \$75 (3 hrs or less) or \$135 (3.5 or more hrs)
3.	Somerset Single County Authority for Drug and Alcohol	Student Assistance Program	NA
4.	Alternative Community Resource Program	Alternative Education School	\$75 per day based on enrollment
5.	Alternative Community Resource Program	Center for Achievement School for Autism Spectrum Disorder (ASD)	\$28,000 annually or \$155.56 daily per student
6.	Alternative Community Resource Program	Center for Achievement School for Socially/Emotionally Disturbed (SED) Classroom	\$22,500 annually or \$125.00 daily per student

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7.	Ignite Education Solutions – For Title I services provided to NS eligible students. 36 weeks @ \$30 per hour plus 12% Administrative fees	Somerset Christian School	5.75 hrs per week Total cost of \$7,165.76
		Johnstown Christian School	1.5 hrs per week Total cost of \$2,047.36
		Divine Mercy Catholic Academy	2.5 hrs per week Total cost of \$3,071.04

COACHES/ADVISORS HIRED... On a motion by Mr. Revak, seconded by Mr. Blough and carried by unanimous voice vote, the Board hired the following coaches and advisors for the 2017-2018 school year at the salaries in the new NSEA contract:

a.	Mr. Greg Scrimager	MS Newspaper Advisor
b.	Ms. Nicole Dipyatic	MS Yearbook Advisor
c.	Mrs. Allison Przybys	HS Newspaper Advisor
d.	Mr. Anthony Miller	Head Jr. High Girls' Basketball Coach
e.	Ms. Jennifer Shuty	Chorus Co-Advisors
f.	Mrs. Tricia Diamond	
g.	Mrs. Kathy Danel	Website News Advisor

VOLUNTEER COACH: On a motion by Mr. Revak, seconded by Mrs. Shaulis and followed by Roll Call vote, the Board approved the following volunteer coach for the 2017-2018 school year:

a.	Mr. Mikel Balsley	Boys' Basketball
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YES – 7 – Mr. Revak, Mrs. Shaulis, Mr. Blough, Mr. Carlson, Mrs. DeLuca, Mr. Kaltenbaugh, Mrs. Wiedenhoft

NO – 1 – Mr. Lohr

Absent – 1 – Mrs. West

Motion carried 7 – 1 – 1

FACILITIES USE FEES... On a motion by Mrs. DeLuca, seconded by Mr. Blough and carried by unanimous voice vote, the Board approved the following fees for Use of School Facilities for the 2017-2018 school year: (No change from last year)

Custodial Staff	\$19.00 / hr.
Cafeteria Staff	\$14.50 / hr.
Technology	\$23.00 / hr.

FORD RANGER FOR SALE... On a motion by Mrs. DeLuca, seconded by Mrs. Shaulis and carried by unanimous voice vote, the Board approved the sale of the district's 1994 Ford Ranger, as is, at the best price offered to the district.

SCHOOL BOARD POLICY ... On a motion by Mr. Kaltenbaugh, seconded by Mrs. Shaulis and carried by unanimous voice vote, the Board adopted the 200 Pupils Section of School Board Policy as listed below following last month's First Reading:

SECTION 200 – PUPILS	
200	Enrollment of Students
201	Admission of Students
202 - NEW	Eligibility of Nonresident Students
203	Immunizations and Communicable Diseases
203.1	HIV Infection
204 - NEW	Attendance

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205	Postgraduate Students
206	Assignment Within District
207	Confidential Communications of Students
208	Withdrawal From School
209	Health Examinations/Screenings
209.1	Food Allergy Management
209.2 - NEW	Diabetes Management
209.3	Head Lice
210	Medications
210.1	Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors
211 – DELETED	Student Accident Insurance
212	Reporting Student Progress
213 – DELETED	Assessment of Student Progress
214	Class Rank
215	Promotion and Retention
216	Student Records
216.1 – DELETED	Supplemental Discipline Records
217	Graduation
218	Student Discipline
218.1	Weapons
218.2	Terroristic Threats
219	Student Complaint Process
220	Student Expression/Distribution and Posting of Materials
221	Dress and Grooming
222	Tobacco
223 - NEW	Use of Bicycles and Motor Vehicles
224	Care of School Property
225 - DELETED	Relations with Law Enforcement Agencies
226	Searches
227	Controlled Substances/Paraphernalia
228	Student Government
229	Student Fundraising
230	Public Performances by Students
231	Social Events and Class Trips
232 – NEW	Student Involvement in Decision-Making
233	Suspension and Expulsion
233.1 – DELETED	Saturday In-School Detention Program
234	Pregnant/Parenting/Married Students
235	Student Rights and Responsibilities
235.1	Surveys
236 - NEW	Student Assistance Program
237 – DELETED	Electronic Devices
239	Foreign Exchange Students
246	Student Wellness
247	Hazing
248	Unlawful Harassment
249	Bullying/Cyberbullying

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250	Student Recruitment
251	Homeless Students
252 - NEW	Dating Violence
255 - NEW	Educational Stability for Children in Foster Care

AGENDA ITEM TABLED... On a motion by Mrs. DeLuca, seconded by Mrs. Shaulis and carried by unanimous voice vote, the agenda item for discussion of the request for a Conemaugh Township student to attend NSSD was tabled until after Executive Session.

SHARED TRANSPORTATION COSTS WITH BISHOP MC CORT... On a motion by Mr. Kaltenbaugh, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board agreed to share costs with Bishop McCort for the transportation of students from the Somerset Area School District. The Somerset students may be bussed to NS High School where they may ride the NS bus to Bishop McCort, and return to NSHS in the afternoon, with those trip costs shared between NS and Bishop McCort.

UMBRELLA INSURANCE PACKAGE... On a motion by Mrs. Wiedenhoft, seconded by Mrs. Shaulis and carried by unanimous voice vote, the Board approved the renewal of the Property/General/Liability/Auto/Crime/School Officials Errors and Omissions Umbrella Insurance Package through Ickes Insurance and Financial Services at a total package cost of \$67,547.00 for the 2017-2018 school year. (decrease of \$2,741.00)

AMERICORPS TEACHER INFORMATION... Mrs. Allison Conrad is unable to serve as an AmeriCorps Teacher at Central Elementary for the 2017-2018 school year. Central will only have one Americorps teacher this year.

DAY-TO-DAY SUBSTITUTE TEACHER – MS... On a motion by Mrs. Shaulis, seconded by Mr. Revak and carried by unanimous voice vote, the Board approved Ms. Ashley Ruffing of Windber as the year-long day-to-day substitute teacher at the Middle School for the 2017-2018 school year.

TEACHER AIDE RESIGNATION... On a motion by Mrs. Shaulis, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board regretfully accepted the resignation of Mrs. Rhonda Swihura as a 5.5 hour teacher aide at the Middle School, effective at the end of the work day on September 6, 2017 and granted permission to advertise to fill the position.

EXECUTIVE SESSION... On a motion by Mrs. DeLuca, seconded by Mr. Revak and carried by unanimous voice vote, the Board went into Executive Session to discuss personnel at 7:49 PM.

On a motion by Mr. Revak, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board came out of Executive Session at 8:24 PM.

SPECIAL EDUCATION AND REGISTRATION SECRETARY... On a motion by Mrs. Shaulis, seconded by Mr. Revak and carried by Roll Call vote, the Board approved the Compensation Plan for Mrs. Joan Pritts, Special Education and Registration

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Secretary, retroactive to July 1, 2017, for a two (2) year period ending June 30, 2019 on the following Roll Call vote:

Yes – 7 – Mr. Revak, Mr. Blough, Mr. Carlson, Mrs. DeLuca, Mr. Kaltenbaugh, Mrs. Wiedenhoft, Mr. Lohr

No – 0

Absent – 1 – Mrs. West

Abstention – 1 – Mrs. Shaulis

Motion passed 7 – 0 – 1 - 1

TEACHER AIDES HIRED... On a motion by Mrs. Shaulis, seconded by Mr. Revak and carried by Roll Call vote, the Board hired the following teacher aides at the hourly rate set by the new NSESPA contract:

	Name	Degree	Hours/Assignment	Hourly Rate	Start Date
a.	Ms. Amber Wright	Associates Degree	5 hrs – Central Elem	\$11.00	8/25/17 (retroactive)
b.	Ms. Leah Taylor	---	5 hrs – Central Elem	\$7.98	8/29/17 (retroactive)
c.	Mrs. Michelle Maurer (transfer from cafeteria)	---	5 hr PCA – Central Elem	\$8.00	8/25/17 (retroactive)

Yes – 8 – Mrs. Shaulis, Mr. Revak, Mr. Blough, Mr. Carlson, Mrs. DeLuca, Mr. Kaltenbaugh, Mrs. Wiedenhoft, Mr. Lohr

No – 0

Absent – 1 – Mrs. West

Motion carried 8 – 0 – 1

d.	Mrs. Beverly Blough	---	5.5 hr – Central Elem	\$7.98	9/25/17
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Yes – 7 – Mrs. Shaulis, Mr. Revak, Mr. Carlson, Mrs. DeLuca, Mr. Kaltenbaugh, Mrs. Wiedenhoft, Mr. Lohr

No – 0

Absent – 1 – Mrs. West

Abstention – 1 – Mr. Blough

Motion carried 7 – 0 – 1 - 1

CAFETERIA WORKERS HIRED... On a motion by Mrs. Shaulis, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board hired the following cafeteria workers at the hourly rate set by the new NSESPA contract, to be cross-trained to work in any building:

	Name	Hours/Assignment	Hourly Rate	Start Date
a.	Idessa Donitzen	5 hrs / Middle School	\$7.98	9/5/17 (retroactive)
b.	Amanda Morrison	5 hrs / High School	\$7.98	9/14/17

NURSE HIRED... On a motion by Mrs. Shaulis, seconded by Mr. Revak and carried by unanimous voice vote, the Board hired Mrs. Kelly Wilson-Fleegle as a Registered Nurse with Emergency Certification, retroactive to August 28, 2017, at a salary of \$40,054.00 on Step 8 of the current Bachelor’s salary schedule, to be adjusted when the new NSEA contract is settled.

PAYROLL/HUMAN RESOURCES CLERK... On a motion by Mrs. Shaulis, seconded by Mr. Revak and carried by unanimous voice vote, the Board transferred Mrs.

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Cortney Durst from her position as a full time secretary at the Middle School to the Payroll/Human Resources Clerk position, retroactive to September 11, 2017, with no change in salary, and approved her two year Compensation Plan through June 30, 2019.

Yes – 7 – Mr. Revak, Mr. Blough, Mr. Carlson, Mrs. DeLuca, Mr. Kaltenbaugh, Mrs. Wiedenhoft, Mr. Lohr

No – 0

Absent – 1 – Mrs. West

Abstention – 1 – Mrs. Shaulis

Motion carried 7 – 0 – 1 – 1

BUILDING SECRETARIES... On a motion by Mrs. Shaulis, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board approved the following support staff transfers, retroactive to September 11, 2017, with all of the benefits as set forth in the NSESPA contract:

	Name	Current position	Transferred to	Hourly rate
a.	Mrs. Charlene Sredy	Full Time Secretary – Central Elem	Full Time Secretary – Middle School	\$14.35
b.	Mrs. Bretta Felesky	5.5 hour Teacher Aide – Central Elem	Full Time Secretary – Central Elem	\$11.35

UNPAID LEAVE... On a motion by Mrs. Shaulis, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board approved approximately 10 days of unpaid maternity leave as needed in September/October 2017 for employee #001279

On a motion by Mrs. Shaulis, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board tabled the request for unpaid leave for employee #100031 until additional information is gathered.

STUDENT ENROLLED... On a motion by Mr. Kaltenbaugh, seconded by Mr. Revak and carried by unanimous voice vote, the Board granted permission to enroll a student from Conemaugh Township Area SD whose family plans to move into NSSD, and authorized the administration to enroll the 8th grade student under the terms and conditions approved by the Superintendent.

2017-2018 SUPERINTENDENT’S PERFORMANCE OBJECTIVES... Mr. Lepley’s Superintendent’s Performance Objectives for 2017-2018 are attached to these Minutes and will be posted on our district website.

ADJOURNMENT... On a motion by Mr. Revak, seconded by Mr. Carlson and carried by unanimous voice vote, the Regular Board Meeting adjourned at 8:31 PM.

Respectfully submitted,

Approved,

Diana L. Duvall, Secretary
Board of Directors
North Star School District

B. Wayne Lohr, President
Board of Directors
North Star School District