

***NORTH STAR SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
MINUTES OF REGULAR BOARD MEETING  
AUGUST 8, 2017***

A Regular Board Meeting of the North Star Board of School Directors was held in the Library at North Star Central Elementary on Tuesday, August 8, 2017 at 7:00 PM.

The meeting was called to order by Board Vice-President, Mr. Marty Blough, with the following additional board members present:

Mrs. Colleen DeLuca	Mr. Chad Kaltenbaugh
Mr. Michael Revak	Mrs. Carol Shaulis
Mrs. Cindy West	Mrs. Gina Wiedenhoft

Total members present: 7

Members absent: 2 – Mr. Wayne Lohr (vacation), Mr. Bernie Carlson

**OTHERS ATTENDING...** Mr. Louis Lepley, Superintendent; Mr. Brandon Studer, Business Manager; Mrs. Renee Lepley, Elementary Principal; Mrs. Cheryl Slade, Middle School Principal; Mr. Thad Kiesnowski, High School Principal; Mr. Dan Rullo and Mr. Michael Barbera, BCBRM; Mr. Terry Ohler, Maintenance Supervisor; Mrs. Nancy Wojnarowski, Assistant Business Manager; Mrs. Diana Duvall, Board and Superintendent's Secretary

**RETIREMENT RECEPTION...** The Board hosted a brief retirement reception before the evening's meeting to honor the retiring faculty and staff and thank them for their years of service. Those retirees in attendance were: Mrs. Kathy Danel, Mrs. Mary Ann Kohler, Mrs. Barbara Bittner, Mrs. Rebecca Lichvar, Mrs. Heather Baltzer, Mr. Mark Shotts, Mrs. Belinda Pugh, Mrs. Ramona Evans, Mrs. Cecelia Lintz, Mrs. Kathy Shaffer, Mrs. Karen Conrad and Mrs. Victoria Shotts. They did not stay for the evening's meeting.

**VISITORS AT THE MEETING...** Ms. Karen Devine, PSBA  
Mr. Braden Heider  
Mr. Jacob Scrimager

Mrs. Duvall called the Roll and Mr. Lohr led the group in the Pledge of Allegiance to the Flag.

**AGENDA ADOPTED...** On a motion by Mrs. Wiedenhoft, seconded by Mr. Revak and carried by unanimous voice vote, the Board adopted the evening's Agenda, as amended.

**MINUTES...** On a motion by Mr. Revak, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board approved the Minutes from the Regular Board Meeting of July 11, 2017.

**TREASURER'S REPORT...** On a motion by Mrs. DeLuca, seconded by Mrs. West and carried by unanimous voice vote, the Board approved the Treasurer's Report for the month ending July 31, 2017.

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**PAYMENT OF BILLS...** On a motion by Mrs. Shaulis, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board approved payment of all General, Cafeteria, and Federal Fund bills, as attached to these Minutes.

**PUBLIC COMMENT...** There was no public comment.

**PSBA REPRESENTATIVE...** Mrs. Karen Devine from the Pennsylvania School Boards’ Association addressed the Board briefly about our member benefits and other services available through PSBA. Mrs. Devine is the PSBA field representative for the South Central Region of Pennsylvania.

**ATTACHMENTS...** The following items are attached to these Minutes:

- ★ 2017-2018 School Calendar
- ★ 2017-2018 Athletic Schedule

**CONSENT AGENDA...** On a motion by Mr. Revak seconded by Mrs. DeLuca, and carried by unanimous voice vote, the Board approved the following items on the Consent Agenda:

★ 1. STAFF TRIPS AND CONFERENCES: (Education/Policy)						
No.	Name	Conference/Workshop Title	Location	Date(s)	Cost Estimate	Funding Source
1.	None at this time					

★ **Coach/advisor resignations were accepted** and permission was granted to advertise to replace for the 2017-2018 school year:

a.	Mr. Joe Zimmerman	Boys’ Assistant Varsity Soccer Coach
b.	Mrs. Karen Conrad	HS Newspaper Advisor
c.	Mrs. Kathy Danel	MS Yearbook Advisor
d.	Mrs. Kathy Danel	MS Newspaper Advisor
e.	Mrs. Kelly McDaniels	Prom Coordinator
f.	Mr. Ian Dively	Chorus Director
g.	Mr. Ian Dively	Musical – Music Director
h.	Mr. Ian Dively	Musical – Vocal Coach
i.	Mr. Bill Swihura	Musical – Set Builder

★ **Elementary, Middle School and High School field trip lists** for the 2017-2018 school year as attached to these Minutes.

★ **Student service agreements** for the 2017-2018 school year:

a.	ACRP	Adolescent Partial Hospitalization	\$75 per day
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★ **Cooperative agreement** entitled *College in High School* with Saint Francis University for the 2017-2018 school year at a tuition rate of \$65 per credit.

★ **2017-2018 bus and van driver’s list** as attached to these Minutes, contingent upon each driver remaining in compliance with all clearance regulations.

★ **Approval to add drivers** with complete paperwork during the year, to be brought to the board for approval at a subsequent meeting.

★ **2017-2018 Transportation Handbook**

★ **Parent transportation agreements** for the 2017-2018 school year at a rate of \$.535 cents per mile:

a.	Mrs. Colleen Tretter
b.	Ms. Jennifer Dallavalle

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- ★ **2017-2018 substitute lists** as attached to these Minutes, contingent upon each substitute remaining in compliance with all clearance requirements:

a.	Teachers – Elementary and Secondary Certified
b.	Teachers – IU8 Emergency Certified
c.	*Teachers – Retired (Pending PSERS approval)
d.	School Nurses
e.	*Support Staff – Secretaries, Aides, Cafeteria Workers, Custodians

- ★ **Approval to add substitutes** with complete paperwork during the year, to be brought to the board for approval at a subsequent meeting.
- ★ **Agreement with Ignite Education Solutions to provide a Substitute School Nurse** if needed during the 2017-2018 school year at a daily rate of \$167.75 per day to cover the RN wage (\$125.00), taxes, insurances, worker’s comp and administrative costs.
- ★ **Information:** The District will continue to utilize school nurse substitutes as needed through Interim Health Care at a cost of \$40 per hour per the contract approved by the Board on 10/20/2015.

**\*\*\*End of Consent Agenda\*\*\***

**BAND FRONT 2 CHANGED TO ASSISTANT BAND DIRECTOR...** On a motion by Mr. Revak, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board granted approval to eliminate the Band Front 2 advisor position and add an Assistant Band Director position beginning in the 2017-2018 school year with no additional cost to the District. Both the District and NSEA Union must approve the position and add to the contract or sign a MOU.

**2017-2018 SPRING SPORTS COACHES/ADVISORS...** On a motion by Mr. Revak, seconded by Mrs. Shaulis and carried by unanimous voice vote, the Board hired the following coaches and advisors for 2017-2018 Spring Sports and Activities, with the salaries determined by the new NSEA contract.

a.	Mr. Mike Blucas	Head Baseball Coach
b.	Mr. Zachary Vena	Assistant Baseball Coach
c.	Mrs. Sarah Vena	Head Softball Coach
d.	Mr. Eric Vish	Assistant Softball Coach
e.	Mr. Tony Crisafulli	Head Jr. High Girls’ Volleyball Coach
f.	Mrs. Kaleigh Zimmerman	Assistant Jr. High Volleyball Coach

**2017-2018 YEAR LONG COACHES/ADVISORS...** On a motion by Mr. Revak, seconded by Mrs. West and carried by unanimous voice vote, the Board hired the following coaches and advisors for 2017-2018 Fiscal Year Sports and Activities, pending receipt of clearances and paperwork, with the salaries determined by the new NSEA contract.

a.	Mr. Ted Risch	Head Teacher – Central Elementary
b.	Mr. Jacob Scrimager - NEW	Assistant Varsity Boys’ Soccer Coach
c.	Ms. Lauren Walker - NEW	Assistant Jr. High Cheerleading Coach
d.	Mr. Jim Bilitski - NEW	Band Front 2 ( <i>New Assistant Band Director title</i> )
e.	Mrs. Linda Taylor Phillips	Band Front 1
f.	Mr. Steve Mrosko	Visual/Audio/Stage Crew

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**PROPANE BID...** On a motion by Mrs. DeLuca, seconded by Mrs. West and carried by unanimous voice vote, the Board accepted the lowest bid meeting specifications from Ferrellgas in the amount of \$.915 per gallon for the purchase of propane for the 2017-2018 school year.

**SCHOOL BOARD POLICY FIRST READING...** On a motion by Mrs. West, seconded by Mrs. Shaulis and carried by unanimous voice vote, the Board approved the First Reading of the 200 Pupils Section of School Board Policy per the list attached to these Minutes.

**TRANSPORTATION ROUTES...** On a motion by Mr. Kaltenbaugh, seconded by Mrs. Shaulis and carried by unanimous voice vote, the Board approved the transportation routes as presented, with changes and updates as necessary for the 2017-2018 school year.

**TRANSPORTATION ROUTES/VENDORS SWITCHED...** The following transportation routes have been switched due to student enrollment changes:

- Bishop McCort trip will be switched from Vernon Paul to Rose Perigo
- Somerset Christian/Somerset Eagle View/Somerset High School trip will be switched from Rose Perigo to Vernon Paul

**YEAR-LONG DAY-TO-DAY SUBSTITUTE...** On a motion by Mrs. Shaulis, seconded by Mrs. Wiedenhoft and carried by unanimous voice vote, the Board approved the following year long day-to-day substitute teacher for the 2017-2018 school year:

	Building	Name	Certification
a.	Central Elem	Ms. Cortney Tyger	Elementary K-6; Reading Specialist PK-12

**NSESPA MOU...** On a motion by Mrs. Shaulis, seconded by Mr. Revak and carried by Roll Call vote, the Board approved the MOU with NSESPA to remove Mrs. Joan Pritts from the bargaining unit and authorized the administration to move forward with an individual compensation plan for Mrs. Pritts.

YES – 6 – Mr. Blough, Mrs. DeLuca, Mr. Kaltenbaugh, Mr. Revak, Mrs. West, Mrs. Wiedenhoft

NO – 0

Absent – 2 – Mr. Carlson, Mr. Lohr

Abstention – 1 – Mrs. Shaulis

Motion passed 6-0-2-1

**NSESPA RETIREMENT MOU...** On a motion by Mrs. Shaulis, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board approved the MOU with NSESPA to accept the terms of the retirement incentive for qualifying members of the bargaining unit retiring between July 17, 2017 and August 11, 2017.

**TEACHER RETIREMENTS...** On a motion by Mrs. Shaulis, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board regrettfully accepted the following teacher retirement/resignations, per the terms of the retirement incentive MOU between the NSEA and NSSD approved on July 11, 2017:

	Name	Position	Option	Effective
(1)	Mrs. Kathy J. Danel	Middle School Computer	2	July 11, 2017

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(2)	Mrs. Mary Ann Kohler	Middle School Math	2	July 11, 2017
(3)	Mr. Mark R. Shotts	Middle School Science	2	July 7, 2017
(4)	Mrs. Kathleen L. Shaffer	Middle School Social Studies	2	July 11, 2017
(5)	Mrs. Heather A. Baltzer	Middle School Math	2	July 7, 2017
(6)	Mrs. Karen Conrad	High School Business	2	July 7, 2017
(7)	Mrs. Ramona A. Evans	High School Special Education	2	July 11, 2017
(8)	Mrs. Rebecca M. Lichvar	Elementary	2	July 7, 2017
(9)	Mrs. Gale L. Bala	High School Spanish	1	July 11, 2017
(10)	Mrs. JoAnn Mishko	High School French	1	July 11, 2017
(11)	Mrs. Rebecca Shontofski	School Nurse (Central Elem/HS)	2	July 26, 2017

**FACULTY RESIGNATIONS...** On a motion by Mrs. Shaulis, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board regretfully accepted the following faculty resignations:

	Name	Position	Effective
(1)	Ms. Jennifer Little	School Psychologist (grant permission to advertise & replace)	August 18, 2017
(2)	Mr. Ian Dively	HS/MS Music/Chorus	August 8, 2017
(3)	Ms. Laura Zubal	Reading Specialist – Central Elem (grant permission to advertise & replace)	August 24, 2017

**PAYROLL/HUMAN RESOURCES RETIREMENT...** On a motion by Mrs. Shaulis, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board regretfully accepted the retirement resignation of Mrs. Cecelia Lintz as Payroll/Human Resources Clerk, per the terms of her compensation plan and the NSEA MOU, effective on June 28, 2018, and granted approval to advertise the position and to allow Mrs. Lintz to stay to train a replacement.

**PT TEACHER AIDE RESIGNATION/RETIREMENT...** On a motion by Mrs. Shaulis, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board regretfully accepted the resignation/retirement of the following part time teacher aides and granted approval to replace as needed:

	Name	Position	Effective
(1)	Mrs. Stacey Schmidt (Resignation)	5.5 hr Para-professional - Central Elem	July 21, 2017
(2)	Mrs. Victoria Shotts (Retirement)	5.5 hr Classroom Aide – Central Elem	August 4, 2017

**FT TEACHER AIDE MOU RETIREMENTS...** On a motion by Mrs. Shaulis, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board regretfully accepted the retirement resignations of the following FT teacher aides per the terms of the MOU between the NSESPA and NSSD:

	Name	Position	Effective
(1)	Mrs. Roberta Barnick	Full-time Pre-K Para-professional Central Elem	August 11, 2017
(2)	Mrs. Barbara Bittner	Full time Life Skills Aide - HS	August 7, 2017
(3)	Mrs. Belinda Pugh	Full time Classroom Aide - Central	August 7, 2017

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**INFORMATION - AMERICORPS TEACHERS...** The following people will serve as Americorp teachers at Central Elementary for the 2017-2018 school year:

- a. Ms. Lauren Long
- b. Ms. Allison Conrad

**EXECUTIVE SESSION...** On a motion by Mrs. DeLuca, seconded by Mrs. Wiedenhoft and carried by unanimous voice vote, the Board went into Executive Session to discuss personnel at 7:40 PM.

On a motion by Mr. Revak, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board came out of Executive Session at 8:08 PM.

**TEACHER AIDES HIRED...** On a motion by Mrs. Shaulis, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board hired the following teacher aides to begin in the 2017-2018 school year at the hourly rate set by the new NSESPA support contract, pending completed paperwork and clearances:

	Name	Degree	Hours
(1)	Ms. Rachel Grigg	Associates Degree	5.5
(2)	Mrs. Brittany Hillegas Kowalczyk	---	5
(3)	Mrs. Ladelles Maurer	---	5
(4)	Ms. Laura Bowser	---	5.5
(5)	Mrs. Paula Knipple	---	5
(6)	Ms. Lucy Sipel	---	5

**CAFETERIA WORKERS HIRED...** On a motion by Mrs. Shaulis, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board hired the following cafeteria workers to begin in the 2017-2018 school year at the hourly rate set by the new NSESPA support contract, pending completed paperwork and clearances:

	Name	Assignment (to be cross-trained for all buildings)
(1)	Mrs. Jill Baker (transfer from 5 hrs)	5.5 hr – Middle School
(2)	Mrs. Brandy Sleasman	5 hr – Middle School
(3)	Mrs. Lynn Neal	5 hr – Middle School

**TEACHERS HIRED...** On a motion by Mrs. Shaulis, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board hired the following teachers to begin in the 2017-2018 school year at salaries determined by the new NSEA contract, pending completed paperwork and clearances: (\*Note: The salaries listed are based on the 2016-17 salary scale and will be adjusted accordingly when the new contract is settled.)

	Name/Certification	Position	Step	Bachelors/Masters
(1)	Mrs. Elissa Boyd	Middle School Math	11	Bachelors *\$44,671
(2)	Mr. Adam Borodach	Middle School Computer (pending Emergency Certification)	1	Masters *\$33,500
(3)	Mrs. Jaclyn Winters	Middle School Science	4	Masters *\$35,048

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(4)	Mrs. Nicole Dipyatic	Middle School Math/ELA	1	Masters *\$33,500
(5)	Mrs. Tabitha Studer	High School Spanish (pending Emergency Certification)	1	Masters *\$33,500
(6)	Miss Nichole Thomas	Special Education	1	Bachelors *\$32,500
(7)	Mrs. Nicole Gustin	Elementary	1	Bachelors *\$32,500

**SCHOOL PSYCHOLOGIST HIRED...** On a motion by Mrs. Shaulis, seconded by Mrs. West and carried by unanimous voice vote, the Board hired Ms. Olivia Ragno of Johnstown as the School Psychologist, for a twelve-month position, to begin on August 17, 2017, at a salary of \$50,000, pro-rated for the 2017-2018 school year, and under the terms of the Act 93 Agreement.

**ADJOURNMENT...** On a motion by Mr. Revak, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Regular Board Meeting adjourned at 8:11 PM.

Respectfully submitted,

Approved,

Diana L. Duvall, Secretary  
Board of Directors  
North Star School District

B. Wayne Lohr, President  
Board of Directors  
North Star School District