

***NORTH STAR SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MINUTES OF REGULAR BOARD MEETING
JUNE 20, 2017***

A Regular Board Meeting of the North Star Board of School Directors was held in the Library at North Star Central Elementary on Tuesday, June 20, 2017 at 7:00 PM.

The meeting was called to order by Board President, Mr. Wayne Lohr, with the following additional board members present: Mr. Bernie Carlson, Mrs. Colleen DeLuca, Mr. Chad Kaltenbaugh, Mr. Michael Revak, Mrs. Carol Shaulis, Mrs. Cindy West, and Mrs. Gina Wiedenhoft

Total members present: 8

Members absent: 1 – Mr. Marty Blough

OTHERS ATTENDING... Mr. Louis Lepley, Superintendent; Mr. Brandon J. Studer, Business Manager; Mrs. Renee Lepley, Elementary Principal; Mrs. Cheryl Slade, Middle School Principal; Mr. Thad Kiesnowski, High School Principal; Mr. Dan Rullo, School Solicitor; Mr. Michael Barbera, BCBRM; Mr. Terry Ohler, Maintenance Supervisor; Mrs. Nancy Wojnarowski, Assistant Business Manager; Mr. Stacy Schmitt, Athletic Director, Mrs. Diana Duvall, Board and Superintendent's Secretary

VISITORS... Mr. Matthew Toth, Somerset Daily American

Mrs. Duvall called the Roll and Mr. Lohr led the group in the Pledge of Allegiance to the Flag.

AGENDA ADOPTED... On a motion by Mr. Revak, seconded by Mrs. West and carried by unanimous voice vote, the Board adopted the evening's Agenda, as amended.

MINUTES... On a motion by Mrs. Shaulis, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board approved the Minutes from the following meetings:

- ★ Regular Board Meeting of May 9, 2017
- ★ Special Board Meeting of May 17, 2017
- ★ Special Board Meeting of June 6, 2017

TREASURER'S REPORT... On a motion by Mrs. DeLuca, seconded by Mrs. West and carried by unanimous voice vote, the Board approved the Treasurer's Report for the month ending May 31, 2017.

PAYMENT OF BILLS... On a motion by Mr. Revak, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board approved payment of all General, Cafeteria, and Federal Fund bills as attached to these Minutes.

PUBLIC COMMENT... There was no public comment.

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CONSENT AGENDA... On a motion by Mr. Revak seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board approved the following items on the Consent Agenda:

1. 2016-2017 STAFF TRIPS AND CONFERENCES:						
No.	Name	Conference/Workshop Title	Location	Date(s)	Cost Estimate	Funding Source
1.	J. Little (7)	MTSS-RTII Model Site Visit	Derry Twp. SD - Hershey	5/23/17 (Reaffirm)	\$226.43	GF
2.	J. Little (8)	Interdisciplinary Assessment & Instruction in Reading	IU8 Duncansville	6/15-16/17 (Reaffirm)	\$127.90	GF
3.	D. Robertson (6)				\$116.18	GF/Act 48
4.	A. Fausey (4)	21 st Century Mathematics Learning Workshop for Families	IU8 Ebensburg	6/28-29/17	\$0 IU8 will pay her a stipend	GF/Act 48
2. 2017-2018 STAFF TRIPS AND CONFERENCES:						
1.	Tiffany Mowry (1)	PDE State Parent Conference	Seven Springs	7/10-12/17	\$201.18	T1
2.	Christy Berzonski (1)				\$585.68	
3.	S. St.Clair (1)	Applied Behavior Analysis Workshop	PaTTAN Pittsburgh	7/18-20/17	\$20.00	GF
4.	B. Studer (1)	PASBO School Operations Academy	Penn Stater Conf Center	7/27-28/17	\$472.47	GF
5.	S. Vena (1)	Applied Behavior Analysis	GJCTC	8/9-11/17	\$114.51	T2
6.	M. Garman (1)	Pathways to Success: Transitioning into Tomorrow Together	Penn Stater Conference Center	8/9-11/17	\$710.37	T2
7.	S. St.Clair (2)				\$350.93	T2
8.	N. Bowers (1)	PDE Integrated Learning – The School-to-Career Connection	State College	11/8-10/17	\$671.86	T2
3. STUDENT TRIPS:						
No.	Teacher/Requestor	Student/Group	Destination/Purpose	Date(s)	Estimated Cost	Funding Source
1.	S. St.Clair	STW Student	The Learning Lamp Jennerstown	5/30 – 7/27/17 T/W/Th	\$2,681.12	STW Grant
2.	S. St.Clair	STW Student	Boswell Pharmacy Service Jennerstown	6/6 – 7/27/17 T/W/Th		STW Grant
3.	S. St.Clair	STW Student	Rich's Electric	6/15/17	\$89.34	STW Grant
4.	S. St.Clair	STW Student	M&M Hair Design	June 2017 July 2017	\$1,468.26 \$2,005.92	STW Grant
4. SUPPORT SUBSTITUTE: (For 2016-2017 and 2017-2018)						
No.	Name	Area				
1.	Mr. Dakota Weigle, Boswell (2016-17 & 207-	Custodian (Reaffirm)				

BAND FRONT RESIGNATION... On a motion by Mr. Revak, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board regrettfully accepted the resignation of Ms. Kari Hostetter as Band Front Advisor, effective at the end of the 2016-2017 school year.

COACH HIRINGS TABLED... The Board tabled the hiring of the coaches and advisors for both Fiscal Year and Spring Sports and Activities until the July Board meeting.

BUS DRIVER MEALS... On a motion by Mr. Revak, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board approved payment of bus driver meals for transportation provided to state and national playoff games and/or competitions, according to district rates and procedures.

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ACM OFFICE SPACE... On a motion by Mrs. DeLuca, seconded by Mrs. Shaulis and carried by unanimous voice vote, the Board granted approval for Allegheny College of Maryland to rent office space at the high school for the 2017-2018 school year, at a cost of \$250 per month.

CAFETERIA MONTHLY REPORT... On a motion by Mr. Carlson, seconded by Mrs. Shaulis and carried by unanimous voice vote, the Board approved the Cafeteria Monthly Report for the month ending May 31, 2017.

FOOD SERVICE... Information: PDE has approved the renewal contract with Metz Culinary Management.

THE MEADOWS... On a motion by Mrs. West, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board approved a two-year agreement with The Meadows to provide educational services as needed during the 2017-2018 and 2018-2019 school years at a cost of \$65 per day.

ASSIGNER OF FUND BALANCE... On a motion by Mrs. Wiedenhoft, seconded by Mr. Revak and carried by unanimous voice vote, the Board authorized Business Manager Brandon Studer to be the assigner of fund balance for the district.

DISTRICT AUDITOR... On a motion by Mrs. Wiedenhoft, seconded by Mr. Revak and carried by unanimous voice vote, the Board approved a three-year Audit Engagement Letter with Kotzan CPA & Associates, P.C. of Johnstown to perform local audit services at the following rates:

Year Ending June 30	Single Audit Fee	Increased from \$13,000 for each of the last 3 years
2018	\$14,000	
2019	\$14,500	
2020	\$15,000	

WORKER’S COMPENSATION RATES... On a motion by Mrs. Wiedenhoft, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board accepted the 2017-2018 Worker’s Compensation Insurance Package with CM Regent at a total premium of \$50,242 to begin on July 1, 2017 (increase of \$2,577)

DENTAL CONSORTIUM... On a motion by Mrs. Wiedenhoft, seconded by Mrs. Shaulis and carried by unanimous voice vote, the Board granted approval to join the Educators’ Dental Consortium per the terms of the EDC Agreement to begin on July 1, 2017.

HEALTH INSURANCE RATES... On a motion by Mrs. Wiedenhoft, seconded by Mrs. Shaulis and carried by unanimous voice vote, the Board approved the following health insurance rates for the 2017-2018 school year:

- a) Employee Paid Voluntary Vision Insurance monthly rates with Vision Benefits of America, a guaranteed two (2) year, (2016-2017 – 2017-2018) agreement
Individual – \$12.08 Two person - \$20.50 Family - \$28.56
- b) *Medical Insurance monthly rates as established by the Bedford-Somerset Health Care Consortium for one (1) year (2017-2018), { 10.01% increase }:
Individual - \$612.36 Parent/Child or Children - \$1,449.37

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Two Person - \$1,659.25 Family - \$1,757.88

*Subject to change upon approval of new teacher contract.

- c) Dental Insurance monthly rates as established by Highmark Concordia Flex Dental, a guaranteed one (1) year, (2017-2018), agreement, {decrease – consortium}
 - Individual - \$21.37 Parent/Child or Children - \$44.82
 - Two Person - \$44.82 Family - \$44.82

TEACHER TENURE... On a motion by Mrs. Shaulis, seconded by Mr. Revak and carried by Roll Call vote, the Board granted tenure to the following teachers upon receiving their third year of satisfactory teaching evaluations at the conclusion of the 2016-2017 school year:

a.	Mrs. Diane Feathers	Middle School	7 th Grade Reading
b.	Ms. Ashley Griffith	High School	History
c.	Mrs. Kelly Kaltenbaugh	Central Elem	3 rd Grade
d.	Mr. Salvatore Lascari	High School	History
e.	Ms. Laura Zubal	Central Elem	Title I Reading Specialist

YES – 8 – Mrs. Shaulis, Mr. Revak, Mr. Carlson, Mrs. DeLuca, Mr. Kaltenbaugh, Mrs. West, Mrs. Wiedenhoft, Mr. Lohr

NO – 0

Absent – 1 – Mr. Blough

Abstention – 1 – Mr. Kaltenbaugh abstained on item “C” due to conflict of interest

Motion passed 8-0-1 and 7-0-1-1 on item “C”

SALARY INCREMENT... On a motion by Mrs. Shaulis, seconded by Mrs. West and carried by unanimous voice vote, the Board approved a \$300 salary increment for Ms. Renee Saylor for having earned one (1) block of six (6) credits of continuing education from Slippery Rock University, pro-rated from May 22, 2017 for the 2016-2017 school year:

SEFE 607 - Theories and Teaching English Language Learners	3 credits	\$300.00 (pro-rated from 5/22/17)
SEFE 680 - Crucial Issues In Education	3 credits	

504 and LEA REPRESENTATIVES... On a motion by Mrs. Shaulis, seconded by Mrs. Wiedenhoft and carried by unanimous voice vote, the Board appointed the following administrators to act on behalf of the District in the 2017-2018 school year:

504 Compliance Officer	Mrs. Suzie St. Clair
LEA Representatives	Principals Guidance Counselors Mrs. Suzie St.Clair Mr. Louis Lepley

PCA RESIGNATIONS... On a motion by Mrs. Shaulis, seconded by Mrs. Wiedenhoft and carried by unanimous voice vote, the Board regretfully accepted the resignations of the following personal care aides and granted permission to advertise the positions as needed:

				Effective
a.	Mr. John Peruso (Retirement)	7 hrs	High School	End of workday 5/26/17
b.	Ms. Catherine Bergstresser	5 hrs	Central Elem	6/13/2017

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CAFETERIA TRANSFERS... On a motion by Mrs. Shaulis, seconded by Mrs. West and carried by unanimous voice vote, the Board approved the following cafeteria transfers and granted permission to advertise for any positions that open as a result of related staff movement:

	Bldg	Employee	Hours/Position
a.	MS	Mrs. Shelly Coddington	From 6 hrs to 7 hr Head Cook – due to the passing of Mrs. Linda Knopsnyder
b.	HS	Mrs. Crystal Slate	From 5 hrs to 6.5 hours - due to the retirement of Mrs. Margaret Mikolich

SSLWCN WORKER’S COMP SICK LEAVE... On a motion by Mrs. Shaulis, seconded by Mrs. West and carried by unanimous voice vote, the Board approved SSLWCN – Special Sick Leave, Worker’s Compensation (Non-Contributing) for teacher #002030 for 12 days of unpaid worker’s Compensation leave taken from 3/29 – 4/13/17. This approval would allow the employee to purchase the 12 days of service time from PSERS.

EXECUTIVE SESSION... On a motion by Mrs. Wiedenhoft, seconded by Mr. Revak and carried by unanimous voice vote, the Board went into Executive Session to discuss personnel and litigation at 8:02 PM.

On a motion by Mr. Revak, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board came out of Executive Session at 9:06 PM.

2017-2018 BUDGET APPROVED... On a motion by Mrs. Wiedenhoft, seconded by Mr. Revak and carried by Roll Call vote, the Board adopted the 2017-2018 NSSD final budget of \$20,094,394.00 with a tax increase of 1.14 mills, setting the millage at 33.93, and adopted the Resolution establishing the tax rate for the 2017-2018 school year.

YES – 6 – Mrs. Wiedenhoft (Pass - Yes), Mr. Revak, Mr. Carlson, Mrs. DeLuca, Mrs. Shaulis, Mr. Lohr

NO – 2 – Mr. Kaltenbaugh (Pass – No), Mrs. West

Absent – 1 – Mr. Blough

2017-2018 Budget passed – 6 – 2 – 1

DISCUSSION OF DECLINING ENROLLMENT... Attorney Rullo indicated to the board that a separate resolution would be necessary in the event there would need to be a curtailment or alteration of programs because of substantial declining enrollment.

ADJOURNMENT... On a motion by Mr. Carlson, seconded by Mr. Revak and carried by unanimous voice vote, the Regular Board Meeting adjourned at 9:12 PM.

Respectfully submitted,

Approved,

Diana L. Duvall, Secretary
Board of Directors
North Star School District

B. Wayne Lohr, President
Board of Directors
North Star School District