

***NORTH STAR SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MINUTES OF REGULAR BOARD MEETING
MAY 9, 2017***

A Regular Board Meeting of the North Star Board of School Directors was held in the Library at North Star Central Elementary on Tuesday, May 9, 2017 at 7:00 PM.

The meeting was called to order by Board Vice-President, Mr. Martin Blough, with the following additional board members present: Mr. Bernie Carlson, Mrs. Colleen DeLuca, Mrs. Cindy West, Mrs. Gina Wiedenhoft

Total members present: 5

Members absent: 4 – Mr. Wayne Lohr (vacation), Mr. Michael Revak (death in the family), Mrs. Carol Shaulis, Vacancy – Region 3

OTHERS ATTENDING... Mr. Louis Lepley, Superintendent; Mr. Brandon J. Studer, Business Manager; Mrs. Renee Lepley, Elementary Principal; Mrs. Cheryl Slade, Middle School Principal; Mr. Thad Kiesnowski, High School Principal; Mr. Michael Barbera, BCBRM; Mr. Terry Ohler, Maintenance Supervisor; Sadie Powell, Student School Board Representative; Mrs. Diana Duvall, Board and Superintendent's Secretary

VISITORS... Mr. Matthew Toth, Somerset Daily American

Mrs. Duvall called the Roll and Mr. Blough led the group in the Pledge of Allegiance to the Flag.

AGENDA ADOPTED... On a motion by Mrs. DeLuca, seconded by Mrs. Wiedenhoft and carried by unanimous voice vote, the Board adopted the evening's Agenda, as amended.

MINUTES... On a motion by Mrs. DeLuca, seconded by Mrs. West and carried by unanimous voice vote, the Board approved the Minutes from the Regular Board Meeting of April 11, 2017.

On a motion by Mrs. DeLuca, seconded by Mrs. Wiedenhoft and carried by unanimous voice vote, the Board approved the Minutes from the Special Budget Meeting of May 2, 2017.

TREASURER'S REPORT... On a motion by Mrs. DeLuca, seconded by Mrs. West and carried by unanimous voice vote, the Board approved the Treasurer's Report for the month ending April 30, 2017.

PAYMENT OF BILLS... On a motion by Mrs. DeLuca, seconded by Mrs. Wiedenhoft and carried by unanimous voice vote, the Board approved payment of all General, Cafeteria, and Federal Fund bills, as attached to these Minutes.

PUBLIC COMMENT... There was no public comment.

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TEACHER OF THE MONTH... Mrs. Barbara Adams was selected as the May 2017 Teacher of the Month. Mrs. Adams teaches 8th Grade Reading at the Middle School.

CONSENT AGENDA... On a motion by Mrs. DeLuca seconded by Mr. Carlson, and carried by unanimous voice vote, the Board approved the following items on the Consent Agenda:

1. 2016-2017 STAFF TRIPS AND CONFERENCES: (Education/Policy)						
<i>No.</i>	<i>Name</i>	<i>Conference/Workshop Title</i>	<i>Location</i>	<i>Date(s)</i>	<i>Cost Estimate</i>	<i>Funding Source</i>
1.	K. Pelesky (3)	Student Assistance Program	St. Vincent	5/9-11/17	\$395.77	GF
2.	J. Little (6)	School Psychologist/Social Worker Consortium	IU8 Somerset	6/2/17	\$13.38	GF
2. 2017-2018 STAFF TRIPS AND CONFERENCES: (Education/Policy)						
<i>No.</i>	<i>Name</i>	<i>Conference/Workshop Title</i>	<i>Location</i>	<i>Date(s)</i>	<i>Cost Estimate</i>	<i>Funding Source</i>
1.	L. Carbonara (1)	Lego Mindstorms EV3 Training	IU8 Altoona	8/10/17	\$146.72	T2
2.	S. Mrosko (1)				\$110.29	
3.	R. Lepley (1)	Supporting Students with Autism	PaTTAN Pittsburgh	7/18-20/17	\$284.34	T2
4.	M. Weimer (1) M. Fulmer (1)				\$120.00	
5.	D. Robertson (1)				\$286.60	
3. 2016-2017 STUDENT TRIPS FOR APPROVED: (Education/Policy)						
<i>No.</i>	<i>Teacher/Requestor</i>	<i>Student/Group</i>	<i>Destination/Purpose</i>	<i>Date(s)</i>	<i>Estimated Cost</i>	<i>Funding Source</i>
1.	Bowers	HS Students (20)	Mt. Aloysius College	4/20/17 (Reaffirm)	\$172.30	GF
2.	C. Lohr	Life Skills (6)	Flight 93, Coalfields, Summer Smiles Honey Farm	4/21/17 (Reaffirm)	\$148.04	GF
3.	St. Clair	HS Student for School-to-Work	Alluring Edge Nails Somerset	2 days per wk	\$75.13 per day	STW Grant
4.	St. Clair	HS Student for School-to-Work	Ron's Collision Center Somerset	2 days per wk	\$66.89 per day	STW Grant
5.	St. Clair	HS Student for School-to-Work	Boswell Pharmacy Services Jennerstown	2 days per wk	\$59.20	STW Grant
6.	Etris, Mayak, Rosa, Salyers, Seibert	4 th Grade	Flight 93	5/3/17 (Reaffirm)	\$160.52	GF
7.	C. Lohr	Life Skills (6)	Yough Dam (Sharing with LS class)	5/4/17 (Reaffirm)	---	---
8.	C. Lohr	Life Skills (6)	Mt. Playhouse, Tasty Diner, Ditto	5/11/17	\$90.40	GF
9.	R. Lepley	Incoming Kdgn (60)	Learning Lamp to NSC and bus ride	5/19/17	\$84.16	GF
10.	Risch, Diamond, Birch, Corden, Nicklow	4 th Grade (108)	MS for Move Up Day	5/19/17	\$210.44	GF
11.	C. Slade	8 th Grade (78)	HS for Move Up Day	5/19/17	\$101.76	GF
12.	K. Duryea	HS Student for School-to-Work	Somerset Family Practice (physical for School-to-Work)	5/3/17 (Reaffirm)	\$70.68	STW Grant
13.	St. Clair	2 HS Students for School-to-Work	Home from Central Elem (from working afterschool program with Learning Lamp)	5/10/17	\$60.37	STW Grant

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COACHES HIRED... On a motion by Mr. Carlson, seconded by Mrs. Wiedenhoft and carried by unanimous voice vote, the Board hired the coaches on the 2017-2018 Winter Sports/Activities Extracurricular List as attached to these Minutes.

VOLUNTEER COACHES APPROVED... On a motion by Mr. Carlson, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board approved the following volunteer coaches for the 2017-2018 school year:

a.	Mr. Kent Biery	Boys' Basketball
b.	Mr. Christian Boyd	Football
c.	Ms. Heather Birch	Girls' Basketball
d.	Mrs. Michelle Vish	Softball and Volleyball

SEAL COAT MS PARKING LOT... On a motion by Mrs. DeLuca, seconded by Mrs. West and carried by unanimous voice vote, the Board approved for Laurel Asphalt to seal coat the Middle School parking lot and entrance areas at a cost of \$19,680.00.

HIGH SCHOOL FLOOR REPAIR... Flooring Solutions will replace shrunken tiles in the first floor hallway of the high school, at no cost to the district. The work will be covered under warranty from Armstrong.

CAFETERIA REPORT... On a motion by Mr. Carlson, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board approved the Cafeteria Monthly Report for the month ending April 30, 2017, as attached to these Minutes.

RESOLUTIONS - CHARTER AND CYBER/CHARTER SCHOOLS... On a motion by Mrs. West, seconded by Mrs. Wiedenhoft and carried by unanimous voice vote, the Board adopted the following Resolutions as attached to these Minutes, with copies to be sent to Governor Wolf, Senator Stefano, and State Representatives Carl Walker Metzgar and Mike Reese:

a.	Resolution Opposing Charter School Provisions Under House Bill 97
b.	Resolution Calling For Reform Of Funding For Cyber Charter Schools

SCHOOL BOARD POLICY ADOPTED... On a motion by Mrs. West, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board adopted the following 100 Programs Section of School Board Policy:

100	NEW – Comprehensive Planning
101	Mission Statement/Vision Statement/Shared Values
102	Academic Standards
103	Nondiscrimination in School and Classroom Practices
103.1	Nondiscrimination – Qualified Students with Disabilities
104	Nondiscrimination in Employment and Contract Practices
105	Curriculum
105.1	Review of Instructional Materials by Parents/Guardians and Students
105.2	Exemption from Instruction
106	Guides for Planned Instruction
107	Adoption of Planned Instruction
407.4	Dropping/Adding Courses DELETE (Procedural - Administrative Regulation – Handbook)

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108	Adoption of Textbooks
109	Resource Materials (Replaces Library Media Centers Collection Development)
110	Instructional Supplies
111	Lesson Plans
112	Guidance Counseling
113	Special Education
113.1	Discipline of Students With Disabilities
113.2	Behavior Support
113.3	NEW - Screening and Evaluations for Students With Disabilities
113.4	Confidentiality of Special Education Student Information
114	Gifted Education
115	Career and Technical Education
116	Tutoring
117	Homebound Instruction
118	NEW - Independent Study
119	Current Events
121	Field Trips
122	Extracurricular Activities
122.4	Varsity Letter Jackets DELETE (Procedural - Administrative Regulation – Handbook)
123	Interscholastic Athletics
123.1	Concussion Management
123.2	Sudden Cardiac Arrest
124	NEW - Alternative Instruction Courses
125	Adult Education
126	Class Size
127	Assessments
130	NEW - Homework
137	Home Education Programs
137.1	Extracurricular Participation by Home Education Students
137.2	Re-Entry of Students DELETE (Procedural – Administrative Regulation)
138	English as a Second Language/Bilingual Education Program
140	Charter Schools
140.1	Extracurricular Participation by Charter/Cyber Charter Students
142	Migrant Students
143	Standards for Persistently Dangerous Schools
144	Standards for Victims of Violent Crimes
146	Student Services
146.4	Child Abuse Reporting DELETE (Procedural - Administrative Regulation)

2017 GRADUATES / DIPLOMAS... On a motion by Mrs. West, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board approved for the Administration to grant NSSD District diplomas to the members of the Class of 2017 per the tentative list attached to these Minutes, with the Administration having the ability to remove the name of any student who doesn't meet the requirements of graduation.

PSBA CONFERENCE... On a motion by Mrs. West, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board granted approval for Board Members, Administrators, Solicitor, Board Secretary and Student Representative(s) to attend the Annual PSBA School Leadership Conference, School Law Workshop, School Board Secretaries Conference, and/or Student Delegate Program in Hershey on October 17-20, 2017, and to grant travel advances of up to \$300.00, if desired.

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HANDBOOKS APPROVED... On a motion by Mrs. West, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board approved the following NSSD Handbooks as presented for the 2017-2018 school:

<i>Central Elementary</i>	<i>Middle School</i>	<i>High School</i>
Elem Student Agenda/Handbook	MS Student Agenda/Handbook	District Concussion Guide
Faculty Handbook	General Information for Teachers	District Extracurricular Handbook
MTSS / RtII Manual		HS Program of Studies
PAWS Handbook		HS Student Agenda/Handbook

AGENCY AGREEMENTS... On a motion by Mrs. West, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board approved the following agency agreements for the 2017-2018 school year:

a.	Adelphoi Ketterer Charter School, Latrobe - Alternative education for disruptive youth Per Diem Rates – no change: Regular Education: \$57.04; Special Education: \$142.00 Term: 2017-2018 School Year
b.	Goodwill Southern Alleghenies - School to Work Transition Term: September 1, 2016 – September 1, 2017
c.	Care Unlimited, Inc. – Healthcare services for students in school Private duty or substitutes: RN - \$43 hr / LPN - \$37.50 hr / Field trips - \$50 hr Term: July 1, 2017 – June 30, 2018

END OF YEAR BILLS... On a motion by Mrs. Wiedenhoft, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board approved payment of any bills necessary to close the fiscal year ending June 30, 2017.

PUBLIC OFFICIAL BONDS... On a motion by Mrs. Wiedenhoft, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board approved Public Official Bonds for the Board Secretary and the Board Treasurer in the amount of \$15,000.00 for the 2017-2018 school year.

RESOLUTION – DEPOSITOR... On a motion by Mrs. Wiedenhoft, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board adopted a Resolution allowing the NSSD to become a depositor of the Pennsylvania School District Liquid Asset Fund, Pennsylvania Local Government Investment Trust, Somerset Trust Company, First National Bank of Pennsylvania, and First Commonwealth Bank, and authorize the Superintendent, School Board Secretary, Business Manager, and School Board Treasurer, as a group or any part thereof, to sign the necessary forms. The institution will be required to provide 120% collateral on the highest deposit.

DONATIONS... On a motion by Mrs. Wiedenhoft, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board approved donations to these organizations in appreciation of their service to the District:

a.	Acosta Volunteer Fire Department	\$ 80.00
b.	Boswell Ambulance Association	\$ 200.00
c.	Boswell Volunteer Fire Department	\$ 80.00
d.	Hooversville Volunteer Fire Department	\$ 80.00
e.	Jennerstown Ambulance Association	\$ 200.00
f.	Jennerstown Volunteer Fire Department	\$ 80.00
g.	Somerset County Library	\$ 500.00
h.	Stoystown Volunteer Fire Department	\$ 80.00

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VACATION DAY CARRY-OVER – NOT APPROVED... On a motion by Mrs. DeLuca to allow employees with individual 12 month compensation plans to carry over no more than 5 vacation days into the 2017-2018 school year, past August 31, 2017 to be used by June 30, 2018, the **motion died** for lack of a second.

BOARD TREASURER...On a motion by Mrs. DeLuca, seconded by Mrs. West and carried by unanimous voice vote, the Board re-elected Mrs. Colleen DeLuca as Treasurer of the North Star School Board, beginning on July 1, 2017, for the 2017-2018 fiscal year.

BOARD SECRETARY... On a motion by Mrs. DeLuca, seconded by Mrs. West and carried by unanimous voice vote, the Board re-elected Mrs. Diana L. Duvall as Board Secretary for the four-year term of July 1, 2017 through June 30, 2021.

SUMMER CUSTODIANS... On a motion by Mrs. DeLuca, seconded by Mrs. West and carried by unanimous voice vote, the Board approved the employment of four (4) substitute custodians to assist with cleaning during the summer of 2017, limited to less than 30 hours per week per person based on the Affordable Care Act.

2017-18 DENTIST - DOCTOR – DRIVER’S ED... On a motion by Mrs. DeLuca, seconded by Mrs. West and carried by unanimous voice vote, the Board approved the following school services for the 2017-2018 school year:

	<i>Service Providers</i>	<i>Cost to District</i>
a.	Dr. Anne Klena Charney School Dentist	\$6.00 per exam (no increase)
b.	Medical Associates of Boswell School Physicians	\$16.00 - sports physicals \$ 9.00 - reevaluation physicals \$15.00 - physicals as needed for Kdgn, 6 th and 11 th grade \$30.00 per game for football game coverage paid directly to Dr. Thompson (\$5.00 increase)
c.	B.J. Maurer Motor Co Driver’s Ed Car Lease	\$275.00 per month (\$3,300 per year) plus costs for routine maintenance and installation of the auxiliary brake system

2017-18 SCHOOL SOLICITOR... On a motion by Mrs. DeLuca, seconded by Mrs. West and carried by unanimous voice vote, the Board retained the law firm of Barbera, Clapper, Beener, Rullo and Melvin as the 2017-2018 District Solicitors, beginning on July 1, 2017, at a fee of \$150.00 per hour for general work, a blended rate of \$160.00 per hour for labor negotiations and litigation, and other special services fees to be assessed accordingly.

YEAR LONG DAY-TO-DAY SUBSTITUTES... On a motion by Mrs. DeLuca, seconded by Mrs. West and carried by unanimous voice vote, the Board granted approval to hire three (3) year-long, day-to-day substitute teachers for the 2017-2018 school year, for 183 days, at our current daily substitute rate. (1 sub per building).

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VOLUNTARY EXTRA DUTY POSITIONS... On a motion by Mrs. DeLuca, seconded by Mrs. West and carried by unanimous voice vote, the Board hired the following people for extra duty positions for the summer of 2017, or for the beginning and end of the 2017-2018 school year, at a rate determined by the new teacher contract:

	<u>Name</u>	<u>Position</u>	<u>Hours</u>
a.	Ms. Jennifer Shuty Mr. Ian Dively	Instrumental Music Lessons	Not to exceed 120 hours
b.	Mr. David Slade	Miscellaneous printing	Not to exceed 30 hours
c.	Mrs. Kathryn Svencer	Elementary Guidance	Not to exceed 30 hours
d.	Mr. Wally Berkebile	Middle School Guidance	Not to exceed 30 hours
e.	Mrs. Christine Wilt	MS/HS Guidance	Not to exceed 50 hours
f.	Mrs. Nicole Bowers	HS Guidance	Not to exceed 50 hours
g.	Guidance Department	Split as needed between all four counselors	Up to 20 hours to be used for Transition
h.	Mr. W. Chad Duryea Mrs. Tracey Koontz	Driver's Education	

OPT OUT – ORAL CHEMOTHERAPY... On a motion by Mrs. DeLuca, seconded by Mr. Carlson and carried by unanimous voice vote, the Board opted out of the PA Mandated Health Benefit for Oral Chemotherapy Medication, originally approved by the Board on 3/21/17.

BEDFORD SOMERSET HEALTH INSURANCE CONSORTIUM... On a motion by Mrs. DeLuca, seconded by Mr. Carlson and carried by unanimous voice vote, the Board adopted the Resolution for Amendments to the Bedford-Somerset Schools Health Insurance Consortium Agreement, as attached to these Minutes.

EXECUTIVE SESSION... On a motion by Mrs. DeLuca, seconded by Mr. Carlson and carried by unanimous voice vote, the Board went into Executive Session to discuss personnel and potential litigation at 7:36 PM.

On a motion by Mrs. West, seconded by Mrs. DeLuca and carried by unanimous voice vote, the Board came out of Executive Session at 7:56 PM.

UNPAID LEAVE REQUESTS... On a motion by Mr. Carlson for unpaid leave for teacher #001961 on Primary Election Day, May 16, 2017, the **motion died** for lack of a second.

On a motion by Mr. Carlson, seconded by Mrs. Wiedenhoft and carried by unanimous voice vote, the Board **approved** unpaid leave for teacher #005055 on May 18, 2017 for a medical reason.

4 DAY WORK WEEK (JULY 2017)... On a motion by Mr. Carlson, seconded by Mrs. Wiedenhoft and carried by unanimous voice vote, the Board approved a trial of altered work weeks during the month of July, 2017, to determine if there is a significant savings in electricity and building costs. Summer staff will work four, ten-hour days and all buildings will be closed on Friday through Sunday during the month of July, subject to union MOUs.

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2017-2018 PRELIMINARY BUDGET NOT APPROVED... On a motion by Mrs. Wiedenhoft and seconded by Mrs. DeLuca to adopt the 2017-2018 NSSD Preliminary Budget in the amount of \$20,094,394.00, with the real estate millage set at 33.93mills, the Board failed to reach the required 5 votes for affirmation on the following Roll Call:

YES - 4 – Mrs. Wiedenhoft, Mrs. DeLuca, Mr. Blough, Mr. Carlson

NO – 1 – Mrs. West

Absent – 4 – Mr. Lohr, Mr. Revak, Mrs. Shaulis, Vacancy – Region 3

Motion to adopt 2017-2018 Preliminary Budget failed.

MIDDLE SCHOOL ROOF PROJECT... On a motion by Mrs. DeLuca, seconded by Mr. Carlson and carried by Roll Call vote, the Board granted approval for Tremco Roofing & Building Maintenance to replace the Middle School roof starting in the summer of 2018, at the contracted amount of \$1,791,802.40 through the Keystone Purchasing Network, subject to the approval of the District solicitor.

YES – 5 – Mrs. DeLuca, Mr. Carlson, Mr. Blough, Mrs. West, Mrs. Wiedenhoft

NO – 0

Absent – 4 – Mr. Lohr, Mr. Revak, Mrs. Shaulis, Vacancy – Region 3

ADJOURNMENT... On a motion by Mrs. DeLuca, seconded by Mr. Carlson and carried by unanimous voice vote, the Regular Board Meeting adjourned at 8:20 PM.

Respectfully submitted,

Approved,

Diana L. Duvall, Secretary
Board of Directors
North Star School District

B. Wayne Lohr, President
Board of Directors
North Star School District